Date: …interviewDate………..

|  |  |
| --- | --- |
| Employee Name: fullName | Signature: |
| Employee Comments: | |

**Competence Training Test For**

**Security Officer**

**For Office Use Only:**

Manager Comments: PASS

**Total Score: 18/20**

##### Questions

1. **In search documentation, identify which data does *not* require recording:**
   1. The searched person's name
   2. The searched person's signature
   3. Estimated value of found items
   4. Time and date of search

##### Which of these types of patrols is *not* officially recognized?

* 1. Occasional
  2. Initial
  3. Subsequent
  4. Specific

##### Under *which* type of law is assault considered an offense?

* 1. Tort law
  2. Contract law
  3. Criminal law
  4. Civil law

##### Identify a *defining* aspect of random searches:

* 1. Everybody entering the area is searched
  2. Only certain persons or groups are searched
  3. Potential hiding spots are searched routinely
  4. An agreed-upon system is used to select persons to search

##### On *patrol*, which of these *must* a security officer carry at all times?

* 1. Site map
  2. Incident record book
  3. Handcuffs
  4. Notebook

##### On patrol, vigilance is important. Name the *main* reason for this:

* 1. Increased officer job satisfaction
  2. A reduction of necessary patrols
  3. Higher fees charged for security services
  4. Ensuring a safe and effective patrol

##### Assignment instructions can *best* be described as:

* 1. A necessary manual allowing officers to carry out their instructions
  2. Operational procedure rule details
  3. An employment contract
  4. Health and safety assessment records

##### What is the *main* benefit of access control?

* 1. Site visitors are permanently recorded
  2. Health and safety legislation compliance
  3. Enhanced timekeeping records
  4. Reduction of criminal activity

##### *Where* should brief details regarding incidents or activities be recorded?

* 1. Search register
  2. Duty sheet
  3. Patrol log
  4. Site log

##### Which of the following is *true* regarding statutory agency representatives?

* 1. They can rope off or shut down any area they choose
  2. A warrant is required before they can gain admittance
  3. They do not need to show any identification
  4. Management permission is required before they take statements

**Section: 2 *(Read each statement very carefully and Tick YES or NO) 10 Marks***

|  |  |  |
| --- | --- | --- |
| **No** | **Questions** | **Answers** |
| 1 | An agreed-upon system is used to select persons to search is a defining aspect of random searches? | **YES / NO** |
| 2 | A Security officer during the site patrols must carry a notebook at all the times. | **YES / NO** |
| 3 | Detaining those responsible for changes of state is not considered as a main function of electronic security systems? | **YES / NO** |
| 4 | Vigilance does not ensure a safe and effective patrol? | **YES / NO** |
| 5 | When visitors leave, a security officer should ensure that each temporary pass is returned and signed out? | **YES / NO** |
| 6 | Hearsay means a statement of something one person heard another person say? | **YES / NO** |
| 7 | The use of force might not be judged as reasonable, when it is used to carry out a search? | **YES / NO** |
| 8 | The correct *phonetic* alphabet for “PFT” is Peter-Flight-Tactical | **YES / NO** |
| 9 | Regarding incident reports signing and dating is the responsibility of a security officer completing the report. | **YES / NO** |
| 10 | The Data Protection Act of 1998 states that data *must* be retained for 5 years? | **YES / NO** |

##### Check Your Answers #1 – C

**#2 – A**

##### #3 – C

**#4 – D**

##### #5 – D

**#6 – D**

##### #7 – A

**#8 – D**

##### #9 – D

**#10 – A**

##### #11 – YES

**#12 – YES**

##### #13 – YES

**#14 – NO**

##### #15 – YES

**#16 – YES**

##### #17 – YES

**#18 – NO**

##### #19 – YES

**#20 – NO**